

PROCEEDINGS OF THE BROWN COUNTY
PUBLIC SAFETY COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Public Safety Committee** was held on Wednesday, January 23, 2013 at the Brown County Sheriff's Department, 2684 Development Drive, Green Bay, Wisconsin.

Present: Chair Pat Buckley, Vice Chair Tim Carpenter, Supervisor Clancy, Supervisor Nicholson
Absent: Supervisor Zima
Also Present: DA Lasee, Sheriff Gossage, Brent Miller, Cullen Peltier, Representative Garey Bies, Kim Pansier, Supervisors Williams, Erickson, Moynihan and Vander Leest, Jason Beck, Tom Miller, Representative Chad Weininger, media

I. Call meeting to order.

The meeting was called to order by Chair Pat Buckley at 5:32 p.m.

II. Approve/Modify Agenda.

Item 11 will be taken following the *comments from the public* portion of the agenda.

Motion made by Supervisor Clancy, seconded by Supervisor Carpenter to approve the Agenda as amended. Vote taken.
MOTION CARRIED UNANIMOUSLY

Supervisor Nicholson arrived at 5:32 p.m.

III. Approve/Modify Minutes of December 5, 2012.

Motion made by Supervisor Carpenter, seconded by Supervisor Clancy to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

1. Review Minutes of:

- a. Fire Investigation Task Force Board of Directors (October 2, 2012).**
- b. Traffic Safety Commission (October 18, 2012).**

Motion made by Supervisor Clancy, seconded by Supervisor Carpenter to receive and place on file Items 1a and 1b. Vote taken. MOTION CARRIED UNANIMOUSLY

Comments from the Public.

None.

Although shown in the proper order here, Item 11 was taken at this time.

Communications

- 2. Communication from Supervisor Buckley re: Would like Mr. Miller from the Airport to come to Public Safety Committee and give an update on funding for the Sheriff's Deputy to be stationed at the Airport. Held for one month for closed session, see Item 13.**

Buckley stated that Supervisor Zima asked for a closed session on this matter, however, Zima was not at this meeting so no closed session will be held. Airport Director Tom Miller stated he could not talk about security measures in open session. Buckley asked Miller if he has heard anything from the FAA regarding the additional funding for an officer at the airport and Miller responded that the only information he has received is that initially TSA thought the reimbursable amount would be \$20.00 an hour but they have now been informed via telephone call that the reimbursable amount could be as much as \$20.49 per hour; however, at this point there is not approval for this. Miller stated this was applied for in June, 2012 and he was supposed to hear by October, but nothing has been heard as of this time. Miller has checked with the local communications manager for the TSA and they have not heard anything either. Buckley asked Miller if he knew what the situation was in Outagamie County and Miller stated that it was his understanding that the Outagamie Airport has an officer at some times and not others and they too are waiting to hear back on reimbursement. Buckley then asked Sheriff Gossage if he could help find out what Outagamie County is doing in this situation and Gossage responded that he could reach out to

the contact in Outagamie County and bring back any information he can obtain at the March meeting. A suggestion was also made that perhaps the area representative of the FAA could attend a Public Safety meeting to address this. Miller stated that he may be out of town on County business and unable to attend the regularly scheduled Public Safety meeting on March 6 and Buckley then suggested the meeting be held on Thursday, March 7 to which Miller was agreeable.

Motion made by Supervisor Nicholson, seconded by Supervisor Carpenter to hold for one month. Vote taken. MOTION CARRIED UNANIMOUSLY

3. **Communication from Supervisor Nicholson re: Request the District Attorney of Brown County to review the State Statutes criteria on placement of sexual predators with possible action. *Held for one month.***

District Attorney David Lasee stated he is not sure what is being looked for, but he will do what he can and provide any information. Nicholson asked why sexual predators can be released throughout the County and Lasee indicated that they can be placed within the ordinance restrictions. Lasee continued that registered sex offenders would not be able to be placed anywhere in the City contrary to ordinance and if they are not on DOC supervision they still would not be able to reside any place contrary to the ordinance. Nicholson asked if all sexual predators are placed on the register and Lasee responded that not necessarily although the vast majority of them will be on lifetime registration and noted that the registration list is public.

Motion made by Supervisor Nicholson, seconded by Supervisor Clancy to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

4. **Communication from Supervisor Erickson re: I suggest that Public Works, Parks and any other departments utilize Huber's to assist with County work. This will increase services to Brown County and may help to reduce overcrowding in our jail.**

Supervisor Erickson addressed the Committee on this issue and stated that both Sheriff Gossage and the Department of Public Works currently utilize hubers for general cleanup and things of that nature. Erickson advised the Committee that he felt an honest genuine effort should be made to get these hubers out working for the County. Last time he toured the Huber facility there were a lot of people not doing anything and Erickson stated that he had heard comments from a department manager that this was a great idea. It was noted, however, that often after a Huber inmate works a day or two they decide they do not want to work any longer and it was Erickson's opinion that this was letting the inmates run the asylum. He noted that the Jail is currently at 85% capacity and we will need to start looking at how to address capacity issues, how to handle the hubers and how to get them out sooner. Erickson felt that if there was work to be done around the County that Hubers could be doing and they should be doing it.

Buckley asked Erickson what action he would like this Committee to take and Erickson responded that if the Huber's do not have a job they should be out doing simple labor. Buckley agreed with Erickson and asked Sheriff Gossage how much work an inmate can be forced to do. Gossage responded that they do currently utilize some hubers but there are also some that do not do what they are supposed to do and become a problem on the work site and they get pulled off and go back to lock up. Gossage continued that the plan is to get as many people working as they can so they are not sitting idle. Gossage stated that 9462.8 hours were worked by inmates last year. This equates to sentence reductions of 394 bed days at \$55.00 per day for a total of \$21,685 savings to the taxpayers. The Jail continues to do whatever it can to keep the capacity at a manageable level. Gossage stated that he is aware that the County Executive would like to have all department heads utilize inmates where possible. Gossage also indicated that they have recently saved the taxpayers approximately \$12,000 by having inmates mow the lawn at the Sheriff's Department and Jail. Additionally, Public Works has saved the taxpayers approximately \$28,432 in wages based on a \$20.00 per hour wage and Parks has saved \$20,450 and the Brown County Fair has saved \$9,640 for a total savings of about \$174,719 by using inmates. Gossage also stated that the City has used hubers as well extensively. This has been a successful program in that it not only gets the inmates out in the community doing something good but it also reduces the jail bed days.

Buckley asked Erickson what his goal was and Erickson responded that he would like to see more department heads utilize the program and also strongly encourage the Huber inmates to participate. Erickson felt that once an inmate is placed in the Huber category it should be understood that if the inmate does not have a job, they will be given a job by the County in return for a good time reduction.

Gossage stated that the judges were in agreement with the inmates receiving sentence reductions in exchange for work done within the confines of the Jail and since he has become Sheriff he has been able to expand this to include jobs outside of the Jail. Erickson felt it should be bestowed upon the inmates that they will be utilized. Erickson asked if Gossage could work with the judges on this and come back to the Committee. Gossage stated that although it is up to the judge to place an inmate on Huber, it is the prerogative of the Sheriff to place the inmates in County positions. Lasee indicated that the only involvement the judge would typically have is to grant the Huber privileges. Sometimes if the inmate does not have a job, the judge will deny Huber. Erickson stated that if Hubers do not have a job they should be given an appropriate time period to find one and if they do not, then the Jail will place them in a job with good time credited. Gossage also stated that there would be an issue with supervision in this program. Depending on where an inmate would be placed they would still have to be supervised by County staff. Buckley wanted to know if Erickson could work with the Sheriff on this and Erickson said that what he wanted stated is that once you are in the Huber program you must either have a job or find a job in an appropriate amount of time of you will be working for the County.

Gossage also stated that liability would be a consideration in that if an inmate is forced to do a job and gets hurt there could be liability issues. Erickson felt this could be handled by having the inmates signing a waiver. Buckley felt that this goes back to if the Huber inmates are not working, they should be back in lock up. He felt that forcing them to do work would be entering a liability issue.

Motion made by Supervisor Nicholson, seconded by Supervisor Carpenter to send to administration to determine utilization of labor of Huber inmates where needed throughout the County. Vote taken. MOTION CARRIED UNANIMOUSLY

At this time Number 11 was discussed further.

Public Safety Communications

5. Report on the Brown County Public Safety Communications Center. Held for one month.

Interim Director Cullen Peltier stated that as directed at the last Public Safety meeting they have come up with a job description for an Assistant/Deputy Director of the Communication Center. He provided the Committee with this description, a copy of which is attached. The Communication Center worked with HR on this and point factored it out to come up with a pay grade. Clancy asked if the assistant would have as much knowledge as the Director and Peltier stated that that was the recommendation of the Committee and there are many parts in the description that state the assistant will work or assist the Director on specific things but also has the ability to work in the stead of the Director if the Director is unavailable or any reason. Peltier noted that the Comm Center is a 24/7 department that that works 365 days a year and he is expected to respond at all times if there are issues as would the Deputy Director. Peltier also indicated that as Interim Director as well as

Emergency Management Director he has his phone with him at all times and that would also be expected of the Deputy Director. Peltier continued that they also added in some things such as working with the Director on capital budgeting, project management and things of that nature. Clancy stated his hesitation is that there would be two qualified people and the standards are set so high and one will be Director and one will be Deputy Director and he wondered if that would fly. Peltier responded that there are significant differences between the two positions and noted that the Director would definitely have more responsibilities. Long term decision making is also factored into this as well as the number of people that are supervised.

Peltier stated that when the Deputy Director description was put together, what he did was look at the description for the Communications Manager position that was eliminated and red lined responsibilities from that description that are currently being done by the supervisors or by the person that acts as the training supervisor or himself and then compared what was left with what needed to be done and came up with this description for the Deputy Director. The handout provided by Peltier contained the description for the Communications Manager position that was eliminated, a red lined copy of that position that shows duties and responsibilities that are being handled by others and finally the description that was put together for the Deputy Director of Public Safety Communications. This Deputy Director position is at pay grade 22 and the pay range is \$62,967 to \$74,858 which is an increase in what the Communications Manager was making. Some of the comparables within the County that were used in that pay group are the Director of the nursing home, Library Operations Manager and staff attorney. Peltier stated that they were allowed to keep the Communications Manager position through April 1 which puts them in a bit of a time crunch to fill the position in light of the fact that no Public Safety meeting will be held in February. The recommendation from HR is that the Public Safety Committee make a motion to

direct them to work with HR to create a resolution for the change in table of organization that can be brought to Executive Committee next month and then on to the full County Board for approval. Alternatively, they could bring back at the next scheduled Public Safety Committee meeting, however, this would probably leave them with the position unfilled for several months.

Brent Miller reviewed the proposed description and stated that he did not see the authority to discipline contained in the Deputy Director description. Peltier stated that the description states the position gives recommendations to the Director on commendations and disciplinary action as appropriate and serves as first echelon response to grievances. Peltier stated that ultimate decision making on discipline would come from the Director. Miller felt that the Deputy should be able to administer discipline and Peltier stated that he did not have a problem with that and he would not be opposed to an amendment in that area.

Buckley stated that he did not feel a decision could be made immediately in light of the fact that the information was just provided to the Committee at the meeting. He is not prepared to give a decision at this time and stated that in the future, issues that Peltier would like considered should be provided to the Committee prior to the meeting. Peltier understood and stated that he just received some of the pay grade information earlier in the day. Buckley's thoughts on the description is that it be held until the next meeting. He also indicated that depending on what happens with the permanent Director position, that may have bearing on this decision and he would like to see this held.

Moynihan concurred with Buckley's suggestion to hold until the next meeting and he would suggest that within whatever motion is made there be direction for Corporation Counsel to draft a resolution so that the description and resolution are both handled at the same time.

Motion made by Supervisor Carpenter, seconded by Supervisor Clancy to hold the Deputy Director of Public Safety Communications position description until the next meeting and also to direct Corporation Counsel to review and draft the necessary resolution to be ready for the March Public Safety Committee meeting. Vote taken. MOTION CARRIED UNANIMOUSLY

The conversation moved forward with discussion of some of the recommendations in the report, the first being to immediately appoint a permanent Director of the Communication Center. Buckley stated that after discussions with several people including the County Executive, there are a few avenues that would be possible. One would be to put the Communication Center under the Sheriff's Department and he felt this was a viable option in terms of cost savings and having an effective department. It was Buckley's opinion that this would be the best place to put the Center to have an effective department. He does realize there are some concerns with intergovernmental agreements and this would all have to be examined to be sure they are current to the situation, but Buckley restated his opinion that putting the Communication Center under the supervision of the Sheriff's Department would be the most prudent solution.

One of Buckley's thoughts is to have the County Executive and his staff review the job description, outline it and make sure it is what we want it to be and then put it out for a search for candidates and go through the interview process to see if there is someone who meets the criteria. Buckley felt the Director position has been an issue from day one and this was especially true over the last three years. Clancy agreed that the administration should seek out a qualified person, somebody who has the knowledge on both the technical side and managerial side and he felt getting the right person would make things flow much better. Carpenter agreed and stated that the County doing its due diligence and finding the most talented and well-suited person for the job would create a trickledown effect and other problem areas in the Communication Center would begin to improve by having the right Director.

Supervisor Williams questioned why it has taken so long to get to the point where a candidate search is to be done. He noted that Peltier seems to be doing a fine job in a position he was thrust into but he is trying to understand why no search is already underway for a new Director and felt the County needs to get the ball rolling. Buckley stated part of the delay was in waiting for the report to come out. Peltier provided the report at the last Public Safety Committee meeting. The way the process has been has caused it to take this long and Moynihan added that the Communication Manager position turmoil in the budget process may have also been a factor. Buckley continued that it took time to have the department evaluated. Buckley continued that they felt the Center was in a stable position to try to move forward and move in the right direction without making a rash decision on a Director. Williams is in full agreement with the recommendations in the report, but he also felt that we need to get the right person in place as soon as possible to cause the trickle down that Carpenter spoke of earlier.

Clancy stated that the Deputy Director salary would be \$62,000 - \$74,000 and asked what a permanent Director would receive and Peltier answered that he did not know what the Director salary is. Buckley stated that the County Executive and his staff should make sure that the pay grade is at the right level in order to attract appropriate candidates. Moynihan stated that this should also be flushed out in the resolution.

Director of Administration Brent Miller agreed with Carpenter in that finding the right person for the job will cause a trickledown in a beneficial way. He also felt that the permanent Director should have the responsibility of selecting the Deputy Director and doing it any other way would not make sense. Buckley felt it would be important for a few members of the Public Safety Committee to help make the final decision with regard to a Director.

Motion made by Supervisor Carpenter, seconded by Supervisor Clancy to direct the County Executive and his staff to commence a search for a permanent Director of Public Safety Communications. Vote taken. MOTION CARRIED UNANIMOUSLY

Buckley stated that there are a lot of recommendations and there are a few other things he felt we should look at. One is to continue to honor the intergovernmental agreement that maintains the Communication Center as an independent agency. Buckley recalled that Corporation Counsel had been asked to review this and offer an opinion. Peltier stated that he had spoken with Corporation Counsel last week and during that conversation it was indicated that if the Center were to be put under a different agency such as the Sheriff's Department we would be under breach of contract. Corporation Counsel also had some issues with the way the termination clause and the one year notice clause were written and indicated that it benefited the other agencies more than the County and was not reciprocal. Corporation Counsel indicated to Peltier that she would be willing to come to the next Public Safety Committee meeting to address this. Buckley stated that he would like a note made to have Corporation Counsel at the next meeting to discuss this.

Another recommendation was to re-form the advisory board as defined in the governmental agreement and meet quarterly as intended. Buckley has also talked to the County Executive about this as he does not want to fall into the same issue we have had in the past where the advisory board stops meeting and nobody is aware of that. He also felt Corporation Counsel could address this at the next meeting. Buckley said that one of his thoughts was to establish the parameters of the advisory board and meld it into having the supervisor who sat on the former EMS Council serve on the advisory board to be sure it stays going and reports out to the Public Safety Committee. Buckley will follow up with Miller on what procedure to follow to get the supervisor onto the advisory board.

Some of the other concerns are on the actual facilitation of running the department and Buckley asked if there was anything on the list of recommendations that Peltier would like to discuss. He responded that most of the things going on in the department are outlined in his Director's Report. Peltier said that the question that comes up from the personnel the most is in regard to comp time. He stated that the former Director discontinued that and had it paid out January 1. The County policy allows up to 80 hours of comp time and the previous policy was 80 hours and they could use 40 as vacation or extra time off and 40 would be paid out. There is some cost to this with a max cost of about \$25,000. Peltier felt a hard look needs to be taken of this policy and whether it is worth the funding. This is one of the things what would let the employees know administration is willing to work with them. It was Peltier's opinion that getting the comp time back would go a long way in the morale in the department.

The other thing is there are recommendations with regard to training and he felt that after a new Director comes on the Committee should be open to the creation of a training and standards position down the road. Peltier has worked on a position description for this and he will bring this up again down the road. Typically counties similar in size to Brown County have a position such as this. Buckley stated that some training duties are listed in the Deputy Director position and Peltier agreed and stated that the Deputy Director would oversee this position to see that the appropriate things are being implemented. Buckley stated that one of the frustrations he has with keeping the Communication Center as a stand-alone unit is that the Sheriff's Department currently has three people that are actively training and Buckley felt that perhaps some of those trainers could be utilized by the Communication Center if they were under the Sheriff's Department. This would alleviate the need to create a new position. Buckley felt that this created duplication of services as well as more government. Peltier did not feel that Sheriff's Department trainers were qualified to train the dispatchers in some areas such as the CAD system but he did feel that they could possibly consolidate training on things such as CPR that both the Sheriff's Department and Communication Center needs.

Motion made by Supervisor Carpenter, seconded by Supervisor Clancy to hold for one month. Vote taken. MOTION CARRIED UNANIMOUSLY

6. Director's Report.

Interim Director Cullen Peltier provided the Committee with a Director's Report, a copy of which is attached. He recapped the report by stating that the radio project is still on schedule to be completed by the end of June. With regard to staffing, there are currently two full-time and two part-time positions open. They are in the process of establishing the eligibility list that they can hire off of and they do have interviews scheduled for the end of the month. He also stated that they had an internal supervisor candidate who accepted a position to start on January 21 but has now declined for family reasons. They will be starting interviews for this position on February 4 and some of the agencies will be included in the hiring process. They will also have one of their current supervisors sit in.

With regard to shift scheduling, the department is currently waiting for employee feedback on four options. There is an internal committee working on that. The options include different configurations of 8, 10 and 12 hour shifts. Hopefully they can choose an option that will decrease inverting and overtime.

Peltier continued his report by commenting on the lease they are currently working on with Aradigm Communications for rental space on one of the towers. Corporation Counsel has reviewed the contract and made some amendments and it had been forwarded on to Aradigm earlier in the week.

Peltier's report also included complimentary comments he had received about the Communication Center from some of the officers involved in a situation with multiple shooting victims.

Clancy asked for an update on the tower situation with Hobart and Peltier stated that it did not work out with Hobart and the tower has now been placed in Oneida in Outagamie County.

Moynihan commented on what Supervisor Williams said earlier in that Peltier has a full plate and he thanked him for his forward looking and proactive manner in acting in dual positions. Peltier concluded his report by answering questions of Chair Buckley regarding the radio project.

Motion made by Supervisor Carpenter, seconded by Supervisor Clancy to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Clerk of Courts:

7. Plans and concerns for 2013.

This matter was handled after Item 11.

Clerk of Courts Jason Beck stated that he wanted to start scanning in small claims cases this year as he felt this would be of benefit to the County and his office. This would mean that they would no longer have physical case files for small claims actions but rather the Court Commissioner or Judge would access everything via their computer. This would alleviate having to haul files upstairs to the courtrooms and would also alleviate the potential for lost files. He noted that he did have permission from the Court Commissioners to move forward with this. He hopes to use this in the future to slowly ease into other case types as well. The only con Beck sees to this would be that the judges will probably not be in favor as they are typically adverse to change, however he pointed out that a very, very small number of small claims files ever end up before a judge. He stated that other counties have done this and CCAP is also pushing for this and that is who supplies the courts with the scanners and software necessary to make the change. Supervisor Carpenter felt this sounded like a great idea.

Beck also shared a concern he had with regard to the hiring process within the County. He indicated that he recently had a person in his department retire. He noted that he had begun the process to have the person replaced by filling out paperwork and forwarding it to Human Resources. He continued that the paperwork then goes to a hiring freeze committee that meets every two weeks. After that the request must go before the Executive Committee for final approval and then, after approved by the Executive Committee, the process to actually fill the position begins with posting, interviews and testing. It is Beck's opinion that this procedure is inefficient and burdensome on department heads,

especially in light of the fact that these positions are already budgeted. He noted that it can be several months before a position is filled. He stated that he has 33 people in his office and of those, 22 are eligible for retirement per WRS guidelines. He was concerned what would happen if more than one of these people eligible for retirement would retire at the same time. Brent Miller acknowledged that it can take as long as 45 days before a position is posted to be filled. This is the process that was directed by the Board. Miller also noted that there would be ways to expedite this process in the event it was absolutely necessary and Supervisor Moynihan agreed and stated it would not be likely that the Chair of the Executive Committee would be opposed to holding a special meeting for approval of a position in the event it is necessary. Supervisor Clancy asked if there is a specific amount of notice an employee must give prior to retiring and Miller stated that a two week notice was all that was necessary.

Motion made by Supervisor Clancy, seconded by Supervisor Carpenter to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Sheriff:

8. Grant Application Review 12-12: HS LE Alert Equipment 2010.

Sheriff Gossage stated that this is a \$6,000 grant for alert equipment for SWAT. This is joint between GBPD and the County SWAT team and will be used in regional SWAT calls.

Motion made by Supervisor Carpenter, seconded by Supervisor Clancy to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

9. Sheriff's Report.

Sheriff Gossage thanked the Committee for coming out to the Sheriff's Department for the meeting. Currently the Jail is at 85% capacity and they also have 80 people out on the EMP program and he stated that is going well. They continue to be able to keep one pod closed.

Gossage continued that they are working with Human Services on the juvenile end and are looking at contracting with five counties that will be bringing their juveniles to Brown County. He noted that they need the same amount of staff for two juveniles as they would for 30 juveniles so they felt that they should be contracting the space out to other counties and getting money from other communities to house their juveniles. They have come up with a rate that is conducive to getting juveniles into the facility and Brown County will become the regional juvenile detention center.

Gossage further reported that he had spoken with Jenny Hoffman at Human Services regarding fraud figures and he would ask that a Human Services fraud update be included on the March meeting agenda. Gossage would entertain the investigators to come in and it may be an eye opening experience for the Committee to hear some of the things they come across.

Gossage also stated that he had spoken with a number of legislators, assemblymen and senators in Madison earlier in the day and what Brown County is doing in the area of fraud investigations was very well received and he is hopeful that through joint reform, dollars can be allocated towards these efforts. Gossage also stated that there is an educational component to this in that when individuals come into Human Services and see the officers there they know Brown County is no-nonsense and they are also informed of that right from the start by Human Services.

The last thing Gossage wished to bring up was that he had met with the County Executive after the events at Sandy Hook Elementary School and they reviewed an online tutorial through FEMA regarding active shooters. This was well received and they are currently working on providing additional active shooter training to employees.

Motion made by Supervisor Carpenter, seconded by Supervisor Clancy to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Medical Examiner

10. 2012 Brown County Medical Examiner Activity Spreadsheet.

An updated activity spreadsheet was provided to the Committee, a copy of which is attached.

Motion made by Supervisor Carpenter, seconded by Supervisor Clancy to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Other:

11. Discussion re: District Attorney Funding Issue.

Buckley questioned if the surplus the Governor talks about is being applied to a specific area. Representative Bies stated he did not know where it is going and he indicated that they had more information with the last budget than with this one. Bies stated he has had some of the same thoughts in that they accomplished a great feat by eliminating a \$3.5 billion deficit last cycle and are keeping the same amount of money in the budget this time around so where is the \$3.5 million dollars being spent? Bies stated that it is not expected that legislators will see much information until February 20, but if something comes out earlier he will make the Committee aware.

Buckley's concern is how much this is costing by not even getting a chance to get these offenders to their initial appearance in court. How much is this ultimately costing the taxpayers? Bies stated he felt it was costing a lot as far as safety aspects and how many people are locked up waiting for court. He indicated offenders can only remain locked up for so long before something needs to be done and if they are put back out on the street they are prone to commit more crimes. Those prone to do wrong do not typically change their thought process and if they find they commit one crime and nothing happens they may be prone to commit additional crimes. Bies stated that he will continue to work on this and stay in touch with the Committee as he receives additional information.

Buckley felt the biggest point to be made is that there has been discussion on the Board floor and at the committee level that something has to be done and some of the back case load needs to be taken care of. Bies asked DA Lasee if he could provide information on the backlog of cases and Lasee stated that he would do that.

Buckley asked Lasee if he has numbers on what is pending other than drug cases and Lasee stated that he did have the data, including cases outside of drug cases but he questioned some of the accuracy and stated that drug cases are more accurately labeled in the computer system. There are a number of cases on which decisions had been made to not prosecute but these still appear in the computer system due to the way they have been entered. The total cases listed as under review number several thousand, but this is high because decisions have been made not to prosecute some of them. Lasee did say that he is confident that at least 1,000 cases are currently under review and waiting for prosecution and this number includes both drug cases and non-drug cases. Bies stated he will be back in Madison next Tuesday and if the opportunity presents itself he will be presenting the information discussed at this meeting.

Clancy stated that he has had several conversations with individuals regarding assistant DAs and he questioned if Brown County appears less needy in the eyes of the assemblyman if we can provide the assistant DAs ourselves and does this take money away from something else we should be spending money on. Clancy wondered if Brown County's voice is not being heard because we are not complaining loud enough. Bies responded that it is similar being in a room with many people talking at the same time and it being difficult to determine who is talking about what. He noted that there are 72 people talking from 72 counties along with all of the municipalities. Bies does not feel Brown County is being ignored, but he feels rather that there is so much going on at the same time. Bies provided several more examples of things that needed funding and he wished that some of his other colleagues were here to hear these concerns.

Supervisor Nicholson asked Bies if the meeting Bies referred to earlier was at the republican caucus and Bies stated that if the format of the caucus is appropriate he would bring this up but he did not know the subject matter of the caucus at this time. Nicholson asked how Bies would help the County if he was not able to bring this up at the caucus and Bies responded that he would speak with his leadership including the speaker and majority leader and caucus leader on a one-on-one basis to find out what they know. He felt that many legislators felt that they were in limbo because they did not know how much money they had to work with and where the money will be allocated. Nicholson asked if Bies will still pursue the request if it falls on deaf ears and Bies stated that he would.

Bies thanked the Committee for allowing him to move to the top of the agenda and the Committee also thanked him for attending the meeting.

Lasee wished to provide information on what his position is with regard to the WDAA and pay progression. He stated he gets the feeling that they are not ready to add positions in this budget cycle and he supported the request made by Supervisor De Wane because he wants something to get these back logged cases dealt with. He stated that he is willing to

suggest this be a limited term to help get these cases in the system and get moving and hopes that the State follows through and gives additional positions two years from now. He noted that the pay progression bill has already been passed and just needs to be funded. This issue on more prosecutors is not something that they will deal with during this cycle.

Moynihan asked if the Board would come back and address Supervisor De Wane's initiative, if the proposed position would be on a limited term basis and strictly for drug cases. Lasee responded that he would be agreeable to that if that is what the Board desired as there is significant need in this area for their office and the community and it ties in with the Board's initiative to support the Drug Task Force. There is currently a dedicated position from the Board for drug cases only and they would be willing to do that with this position as well. Right now there are three individuals handling drug cases in the DA's office and an additional position would increase that to four positions. Lasee also wished to address Clancy's questions as to whether funding a position hurts us and stated that there are few people who even know that Brown County pays for a Drug Task Force position. What the legislators see is that there are 12 FTEs and they are 12 short; they do not know that they have 12 FTEs along with a County supported position. He does not think that this would affect the ability to get positions later.

At this time the Communication portion of the agenda was addressed.

Upon the arrival of Representative Chad Weininger, this matter was discussed further. Weininger stated that he felt that other legislators would have made it had they not had scheduling conflicts. Buckley brought Weininger up to speed by indicating that DA Lasee presented information as to the number of backlogged cases and stated that there are currently over 500 drug cases and 1000 other cases that have not been charged out. Weininger stated that he is aware there has been a lot of talk on this matter and he stated that he has reached out to the Governor's office who is looking more at pay progression than adding positions. He stated they are looking at adding approximately \$3 million to the budget for pay progression. Over all that is a key priority for the Governor. Weininger continued that during the last session they added 18 fraud investigator positions; however, none of these positions have actually been hired so they took those funds. He noted that what the entire DA society is looking at is the pay progression.

Weininger continued that options in looking for funding for an extra assistant DA will include going back through the appropriation process. He also spoke of some grant programs which are a mix of state and federal money and indicated there was a grant coming up for domestic abuse and noted that he was surprised that the domestic abuse cases in Brown County are as high as they are. He suggested that the DA apply for the grant which is needs based so they look at the entire State and if they receive this grant that would allow freeing up someone to focus on drug case. Another option would be to try in joint finance with John Nygren and John Klenke. If this would not get put in the finance budget Weininger could also do a floor amendment. He will continue to reach out to the Governor's office to see what interest they have in adding to the grant money or earmarking funds. Earmarking would be difficult as administration has set a precedent that they want to control where the money goes and look at it more on a statewide level.

On a side note, Weininger stated that the County came down to Madison to talk about the fraud investigations. Kevin Moore from the Health Department is meeting with him next week regarding that conversation and the possibility of use of discretionary funds rather than having it put in the budget. He should know by next week if this is possible and, if not, Weininger indicated that he and Rep. Andre Jacque have one bill and Jacque is looking at another bill relating to the food Share program and for helping fund the fraud investigations so there are several possibilities. He felt optimistic that these bills have a strong chance of passing in this session.

Clancy stated it was mentioned at the last meeting that when the Drug Task Force makes a bust and obtains possession of a vehicle or other contraband the County only gets a small percentage and he felt that if the County is doing the work they should get a larger portion but that this was governed by the State Statutes. Clancy felt that if this is the case it may be time to look at a change to the Statutes. Weininger stated that there will be an announcement being made on this and further that he found another mechanism that would return a greater portion if the County leaves the states and feds out of it and he is currently looking at this and hoped to see if constitutionally this could be done.

Vander Leest attended the meeting on behalf of Senator Lasee and stated that he knows there was a delegation from Brown County that visited Madison today. He felt there were additional monies that could be allocated based on the size of the County to look at assistant DA positions as part of the overall budget but this is still up for discussion. Vander Leest also noted that there were considerations being given to having the Brown County fraud investigation program serve as a pilot program for the rest of the State.

Vander Leest continued that the State budget will be introduced on February 20 and will provide an actual document for review and consideration and see where amendments are desired. We also have legislators on joint finance and those are areas that amendments and changes would be possible on a statewide basis. Weininger stated that the easiest way to make amendments is through the Governor's office and the second easiest way is at the finance level. He noted that it is almost impossible to have amendments made on the floor.

Buckley asked Weininger if he knew what the Governor's emphasis is on as far as programs and Weininger stated that from the State of the State address it was a very broad spectrum of what he would like the future of Wisconsin to be. Items mentioned included the mining bill, jobs, regulatory reform and education reform as well as several other items. He is also focused on waste and the DA issue.

Weininger stated that the bill he referenced early should be very popular and he can try to change the percentages. Weininger stated as the fourth largest county he felt Brown County deserved a little more. He felt the argument was good but he needed some structure and facts for the argument and he noted that even if it is put in the budget it does not necessarily mean it is going to happen. Weininger stated that if a packet could be put together regarding justification it would be helpful in his meetings on this matter. If the Governor does not give his blessing, he will work on additional steps. Buckley asked the DA to work on this with the County Executive and Lasee stated he would do this.

Motion made by Supervisor Nicholson, seconded by Supervisor Clancy to hold for next meeting. Vote taken. MOTION CARRIED UNANIMOUSLY

Supervisor Nicholson was excused at 6:45 p.m.

Closed Session:

12. Convene in Closed Session for a non-evidentiary closed session to discuss the pending litigation/claim resulting from the July 7, 2012 hot pursuit of a fleeing vehicle on US 41 that ended in a motor-vehicle accident between one of the responding Brown County Deputies and a civilian motorist. Pursuant to Wis. Stat. §19.85(1)(f), any meeting of a governmental body may be convened in closed session for purposes of considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in any such histories or data, or involved in such problems or investigations. Additionally, under §19.85(1)(g), any meeting of a governmental body may be convened in closed session for purposes of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

Motion made by Supervisor Carpenter, seconded by Supervisor Clancy to enter into closed session. Vote taken. MOTION CARRIED UNANIMOUSLY

Roll Call: Present: Buckley, Clancy, Carpenter

Motion made by Supervisor Carpenter, seconded by Supervisor Clancy to return to open session. Vote taken. MOTION CARRIED UNANIMOUSLY

Roll Call: Present: Buckley, Clancy, Carpenter

13. Convene in Closed Session to discuss and assess Brown County's Austin Straubel International Airport TSA Security Plan. Pursuant to §19.85(1)(d), any meeting of a governmental body may be convened in closed session for purposes of considering specific applications of probation, extended supervision or parole, or considering strategy for crime detection or prevention. Additionally, under §19.85(1)(f), any meeting of a governmental body may be convened in closed session for purposes of considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

No closed session or discussion was held on this item.

District Attorney – No agenda items.

Circuit Courts, Commissioners, Probate - No agenda items.

Emergency Management – No agenda items.

14. **Audit of bills.**

Motion made by Supervisor Carpenter, seconded by Supervisor Clancy to pay the bills. Vote taken. MOTION CARRIED UNANIMOUSLY

15. **Such other matters as authorized by law.**

As discussed earlier in the meeting, there will not be a February meeting of the Public Safety Committee. The next meeting will be scheduled for Thursday, March 7, 2013 at 5:30 p.m. and will be held at the Sheriff's Department.

Motion made by Supervisor Clancy, seconded by Supervisor Carpenter to adjourn at 8:54 p.m. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Patrick W. Moynihan, Jr.
Recording Secretary

Therese Giannunzio
Transcriptionist

**BROWN COUNTY
POSITION DESCRIPTION**

POSITION TITLE: COMMUNICATIONS MANAGER
DEPARTMENT: PUBLIC SAFETY COMMUNICATIONS
REPORTS TO: DIRECTOR OF PUBLIC SAFETY COMMUNICATIONS
DATE: JUNE 2003

JOB SUMMARY:

Under the direction of the Public Safety Communications Director, manages the emergency communications center. Provides direct supervision to 911 communications shift supervisors; administers operations quality control, quality improvement, quality assurance program; performs other related duties as required.

ESSENTIAL DUTIES:

Coordinates the day-to-day activities of the 911 operations center.

Develops training programs for dispatch personnel including shift supervisors.

Monitors and ensures the on-going training of staff on emergency communications procedures and CAD systems operations.

Serves as quality control team leader for operations. Analyzes reports, documents, and other data for completeness, accuracy, and consistency. Liaison to client agency staff.

Plans, organizes, schedules, assigns, and evaluates the work of 911 shift supervisors.

Monitors on-going communications center activity and adjusts staffing priorities as necessary.

Maintains and ensures security and access of 24 hour logging tapes.

Maintains departments operational records and files.

Assists in establishing and modifying department policies and procedures.

Reviews all matters relating to operations personnel. Recommends commendations and disciplinary action as appropriate. Serves as first echelon response to grievances.

Coordinates hiring of department operations personnel.

Monitors call taking and dispatch activities to ensure efficient and effective work operations.

Prepares work schedules for personnel on an assigned shift.

Monitors operating efficiency of computer-aided dispatch (CAD) system and related equipment to ensure timely resolution of technical problems.

Provides technical and operational input for the budget process.

Informs staff and ensures implementation of new policies and procedures relating to emergency communications operations.

Responsible for notifying management of critical incidents or emergencies.

Attends committee/board meetings. Provides reports and other information as deemed necessary.

Conducts operational studies and prepares management reports on staff and CAD system performance.

Coordinates and evaluates FCC licensing as well as voice radio network management.

MATERIALS AND EQUIPMENT USED:

Computer

Computer-aided dispatch communications equipment including multiple screen computer console with interactive mapping display

Touch-screen telephone and radio controllers

Instant recall recording devices

Communications equipment for the hearing impaired

MINIMUM QUALIFICATIONS REQUIRED:

Education and Experience:

Bachelor's Degree in Business Administration, Criminal Justice or related field preferred, four years experience in emergency dispatch center, plus two years supervisory experience. Experience with a multijurisdictional computer assisted dispatch and enhanced 9-1-1 system preferred. Or any equivalent combination of education, training and experience which provides the necessary knowledge, skills and abilities.

Knowledge, Skills and Abilities:

Extensive knowledge of police, fire and emergency medical services dispatch procedures.

Knowledge of FCC rules and regulations.

Knowledge of radio, telephone and computer-aided dispatch communications systems.

Knowledge of county personnel policy and procedure; knowledge of labor relations procedures.

Knowledge of quality control, quality assurance, and quality improvement programs.

Knowledge of management methods and techniques.

Knowledge or ability to acquire the knowledge of geographic areas of the County.

Ability to establish effective working relationships with user agencies and the public.

Ability to effectively communicate orally and in writing.

Ability to direct and coordinate the work of supervisory level personnel.

Ability to manage and direct emergency communications operations.

Ability to develop and implement operating policies and procedures.

Ability to work under stressful situations.

Ability to effectively train staff.

Ability to work evenings and weekends as required.

PHYSICAL DEMANDS

Lifting 20 pounds maximum with frequent lifting and/or carrying of objects weighing up to 10 pounds.

Intermittent standing, walking and sitting; occasional driving.

Using hand(s)/feet for repetitive single grasping, fine manipulation, pushing and pulling, and operating controls.

Occasional bending, twisting, squatting, climbing, reaching, and grappling.

Communicating orally in a clear manner.

Distinguishing sounds at various frequencies and volumes.

Distinguishing people or objects at varied distances under a variety of light conditions.

This position description should not be interpreted as all inclusive. It is intended to identify the major responsibilities and requirements of this job. The incumbents may be requested to perform job related responsibilities and tasks other than those stated in this description.

I have read the above position description and understand the duties and responsibilities of the position.

Employee Name (Please Print)

Date

Employee Signature

**BROWN COUNTY
POSITION DESCRIPTION**

POSITION TITLE: COMMUNICATIONS MANAGER
DEPARTMENT: PUBLIC SAFETY COMMUNICATIONS
REPORTS TO: DIRECTOR OF PUBLIC SAFETY COMMUNICATIONS
DATE: JUNE 2003

JOB SUMMARY:

Under the direction of the Public Safety Communications Director, manages the emergency communications center. Provides direct supervision to 911 communications shift supervisors; administers operations quality control, quality improvement, quality assurance program; performs other related duties as required.

ESSENTIAL DUTIES:

Coordinates the day-to-day activities of the 911 operations center.

Develops training programs for dispatch personnel including shift supervisors. – Current Training Supervisor

Monitors and ensures the on-going training of staff on emergency communications procedures and CAD systems operations. – Current Training Supervisor

Serves as quality control team leader for operations. Analyzes reports, documents, and other data for completeness, accuracy, and consistency. Liaison to client agency staff. – Current Training Supervisor

Plans, organizes, schedules, assigns, and evaluates the work of 911 shift supervisors. – New Deputy Director

Monitors on-going communications center activity and adjusts staffing priorities as necessary. – On-Duty Supervisors

Maintains and ensures security and access of 24-hour logging tapes. – MIS Specialist

Maintains departments operational records and files. – Office Manager

Assists in establishing and modifying department policies and procedures. – New Deputy Director

Reviews and analyzes reports, documents, and other data for completeness, accuracy, and consistency. Liaison to client agency staff. – Currently Director – Should be Deputy Director

Supervises and coordinates the work of 911 shift supervisors. – Current Director

Monitors call taking and dispatch activities to ensure efficient and effective work operations. – On-Duty Supervisor

Prepares work schedules for personnel on an assigned shift.

Monitors operational efficiency of computer-aided dispatch (CAD) system and related equipment to ensure timely solution of technical problems. MIS Specialist

Provides technical and operational input for the budget process. – New Deputy Director

Informs staff and ensures implementation of new policies and procedures relating to emergency communications operations. – Current Communications Manager

Responsible for notifying management of critical incidents or emergencies. – On- Duty Supervisor

Manages computer system resources. – Current Director

Conducts operational studies and prepares management reports on staff and CAD system performance. – MIS Specialist and Deputy Director

Coordinates and evaluates FCC licensing as well as voice radio network management. – Communications Specialist

Prepares 5-year Capital Budget Plan - NEW

Serves as Project Manager for Capital Projects - NEW

Monitors compliance with regulatory standards and statutes to maintain required certifications for operation (i.e. CJIS) - NEW

MATERIALS AND EQUIPMENT USED:

Computer

Computer-aided dispatch communications equipment including multiple screen computer console with interactive mapping display

Touch-screen telephone and radio controllers

Instant recall recording devices

Communications equipment for the hearing impaired

MINIMUM QUALIFICATIONS REQUIRED:

Education and Experience:

Bachelor's Degree in Business Administration, Criminal Justice, Public Administration or related field preferred, four years experience in emergency dispatch center, plus two years supervisory experience. Experience with a multijurisdictional computer assisted dispatch and enhanced 9-1-1 system preferred. Or any equivalent combination of education, training and experience which provides the necessary knowledge, skills and abilities.

Knowledge, Skills and Abilities:

Extensive knowledge of police, fire and emergency medical services dispatch procedures.

Knowledge of FCC rules and regulations.

Knowledge of radio, telephone and computer-aided dispatch communications systems.

Knowledge of county personnel policy and procedure; knowledge of labor relations procedures.

Knowledge of quality control, quality assurance, and quality improvement programs.

Knowledge of management methods and techniques.

Knowledge or ability to acquire the knowledge of geographic areas of the County.

Knowledge of capital and operational budgeting and basic accounting procedures

Ability to establish effective working relationships with user agencies and the public.

Ability to effectively communicate orally and in writing.

Ability to direct and coordinate the work of supervisory level personnel.

Ability to manage and direct emergency communications operations.

Ability to develop and implement operating policies and procedures.

Ability to work under stressful situations.

Ability to effectively train staff.

Ability to be on call 24/7/365

PHYSICAL DEMANDS

Lifting 20 pounds maximum with frequent lifting and/or carrying of objects weighing up to 10 pounds.

Intermittent standing, walking and sitting; occasional driving.

Using hand(s)/feet for repetitive single grasping, fine manipulation, pushing and pulling, and operating controls.

Occasional bending, twisting, squatting, climbing, reaching, and grappling.

Communicating orally in a clear manner.

Distinguishing sounds at various frequencies and volumes.

Distinguishing people or objects at varied distances under a variety of light conditions.

This position description should not be interpreted as all inclusive. It is intended to identify the major responsibilities and requirements of this job. The incumbents may be requested to perform job related responsibilities and tasks other than those stated in this description.

I have read the above position description and understand the duties and responsibilities of the position.

Employee Name (Please Print)

Date

Employee Signature

**BROWN COUNTY
POSITION DESCRIPTION**

POSITION TITLE: DEPUTY DIRECTOR OF PUBLIC SAFETY COMMUNICATIONS

REPORTS TO: DIRECTOR OF PUBLIC SAFETY COMMUNICATIONS

DEPARTMENT: PUBLIC SAFETY COMMUNICATIONS

REPRESENTATION UNIT: ADMINISTRATIVE

JOB SUMMARY:

Under the direction of the Public Safety Communications Director, manages the day to day operations of the emergency communications center.

ESSENTIAL DUTIES:

Assists the Director with training employees in proper methods and procedures; inspects work in progress and upon completion; monitors and evaluates performance of staff; performs corrective actions and terminations of staff as appropriate.

Plans, organizes, schedules, assigns, and evaluates the work of 911 shift supervisors

Assists in establishing and modifying department policies and procedures

Gives recommendations to the Director on commendations and disciplinary action as appropriate. Serves as first echelon response to grievances.

Assists Director in coordinating the hiring of department operations personnel

Provides technical and operational input for the budget process.

Informs staff and ensures implementation of new policies and procedures relating to emergency communications operations

Prepares 5-year Capital Budget Plan

Serves as Project Manager for Capital Projects

Monitors compliance with regulatory standards and statutes to maintain required certifications for operation

Ensures that all complaints are investigated and addressed according to Policy and Procedures.

Manages the installation, operation and maintenance of Communications Center equipment.

Assists the director in preparing and administering the Public Safety Communications Center budget.

Develops and implements a public information program for citizen access to the 911 system and makes public presentations.

In Director's absence, attends advisory and legislative board and committee meetings.

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NON-ESSENTIAL DUTIES:

Performs related functions as assigned.

MATERIALS AND EQUIPMENT USED:

Telecommunication equipment
General office equipment
Computer

MINIMUM QUALIFICATIONS REQUIRED:

Education and Experience:

Bachelor's Degree in Business Administration, Criminal Justice, Public Administration or related field required, four years' experience in emergency dispatch center, plus two years supervisory experience. Experience with a multijurisdictional computer assisted dispatch and enhanced 9-1-1 system preferred. Or any equivalent combination of education, training and experience which provides the necessary knowledge, skills and abilities.

Licenses and Certifications.

None

Knowledge, Skills and Abilities:

Knowledge of public safety radio and computer-aided dispatching methods, systems, and equipment.

Knowledge of principles and practices of law enforcement, fire and EMS dispatching in a metropolitan, rural, full-time and volunteer context.

Knowledge of all phases of emergency communications.

Knowledge of state, federal and local laws, rules, statutes, and regulations as it relates to public safety telecommunications.

Knowledge of supervisory personnel practices and procedures.

Knowledge of fiscal budgeting principles and practices.

Knowledge of basic data and emergency processing principles.

Knowledge of capital and operational budgeting and basic accounting procedures

Knowledge of and ability to utilize a computer and required software.

Ability to manage time and organize workloads to ensure completion and accuracy.

Ability to communicate clearly and effectively both orally and in writing.

Ability to interpret and analyze programs, policies, and procedures regarding personnel and fiscal matters.

Ability to develop training and procedural documents for the department.

Ability to establish and maintain effective working relationships with staff, officials from other municipalities and the public.

Ability to interpret data produced by data processing systems.

Ability to work the required hours of the position, including being on call for 24/7 operations

PHYSICAL DEMANDS:

Lifting 30 pounds maximum with frequent lifting and/or carrying of objects weighing up to 20 pounds.

Intermittent standing, walking and sitting.

Using hand(s)/feet for repetitive single grasping, fine manipulation, pushing and pulling, and operating controls.

Frequent bending, twisting and squatting; occasional climbing.

Communicating orally in a clear manner.

Distinguishing sounds at various frequencies and volumes.

Distinguishing people or objects at varied distances under a variety of light conditions.

This position description should not be interpreted as all inclusive. It is intended to identify the major responsibilities and requirements of this job. The incumbents may be requested perform job-related responsibilities and tasks other than those stated in this description.

I have read the above position description and understand the duties and responsibilities of the position.

Employee Name (Please Print)

Date

Employee Signature

DEPARTMENT OF PUBLIC SAFETY COMMUNICATIONS

Brown County

3028 CURRY LANE
GREEN BAY, WISCONSIN 54311-4875

PHONE (920) 391-7400
FAX (920) 391-7406



Emergency Communication Services
9-1-1 Center Operations
Emergency Management

Cullen Peltier
Interim - Director

Director's Report – Communications Center Update January 22, 2013

1. **Radio Project Update**
 - a. **Project Schedule – No Change**
 - i. **January – March: Radio Programming and Installation**
 - ii. **April: Subscriber and Infrastructure Testing**
 - iii. **May – June: Cut Over to New System**
 - iv. **End Of June: Project Complete**
2. **Communications Center Staffing**
 - a. **Open Positions**
 - i. **Telecommunicators – 3 FTE (2 Full-Time; 2 Part-Time)**
 - ii. **Supervisor – 1 FTE**
3. **Shift Scheduling**
 - a. **Currently soliciting employee feedback on 3 options**
 - b. **Committee will have a recommendation by early February**
4. **Finalizing Tower Rental Agreement with Aradigm Communications**
 - a. **\$1800/month (3% annual increase)**
5. **Met with NWTC on Dispatch Training Curriculum**
6. **Emergency Management Exercises**
 - a. **Wrightstown Active Shooter Tabletop**
 - b. **City of Green Bay Water Disruption Tabletop**
7. **Significant Calls**
 - a. **January 5th – City of Green Bay Multiple Shooting Victims**
 - i. **Responses from officers involved**

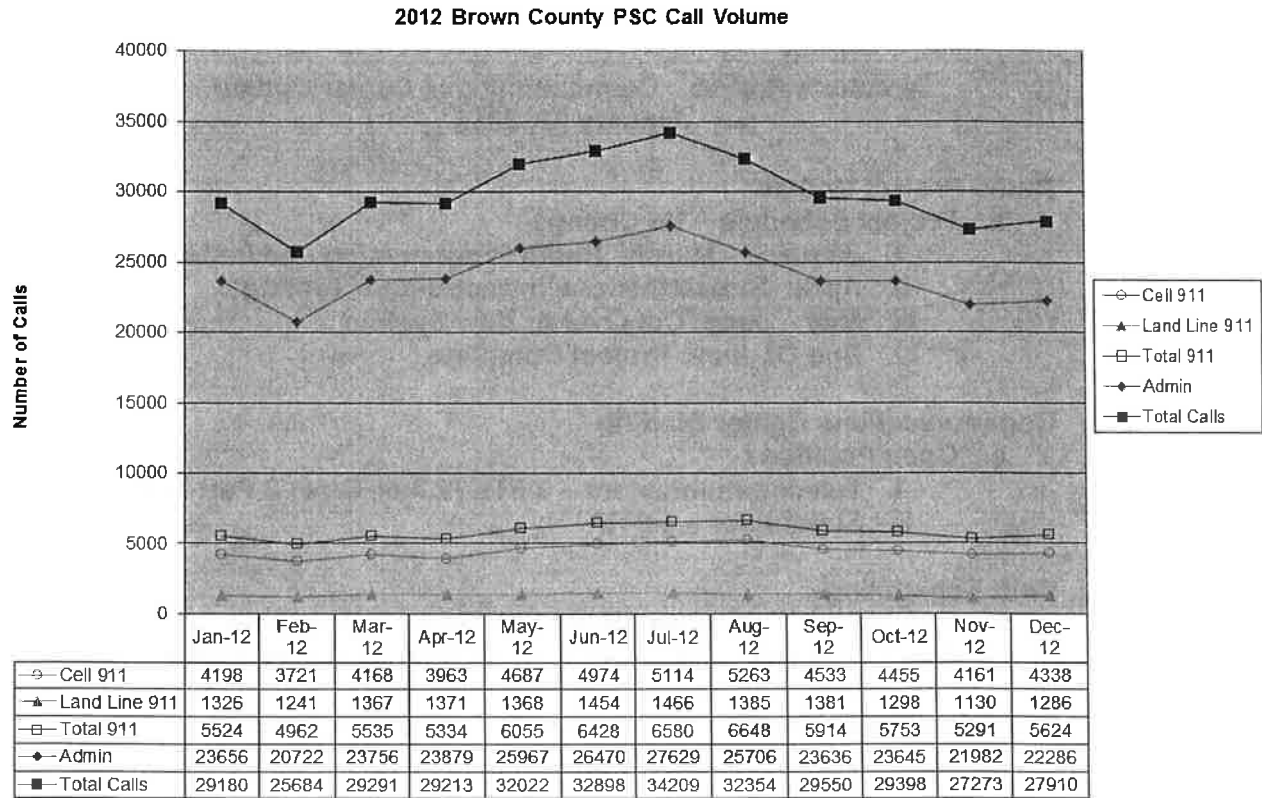
“...I thought everything went extremely well between us and dispatch during that call. I had no issues at all. They were excellent at getting any and all info we requested and relaying/ coordinating the info with us and the responding officers. Everyone was calm and the call went smoothly.”



“..It sounded quite good. This was an extremely complicated scene with several locations and victims and it appeared everyone (officers and dispatch) were on the same page.”

8. Brown County Public Safety Advisory Board Re-established
a. First Meeting – January 30th, 10 a.m.

9. Call Statistics



2012 Brown County Medical Examiner Activity Spreadsheet

	Investigations	Exams	Cremations	Hospice	Suicides	Homicides	Accidents	Natural
January	94	4	93	51	2	0	10	81
February	74	13	95	37	1	4	9	59
March	74	13	91	40	3	0	10	60
April	89	9	90	44	5	0	11	73
May	84	5	77	53	2	1	3	76
June	83	7	69	49	1	1	5	72
July	68	2	65	40	0	0	3	62
August	73	5	73	44	3	1	13	56
September	93	5	96	53	8	0	8	79
October	86	5	96	58	2	0	5	78
November	72	5	90	46	4	0	7	61
December	89	6	86	47	3	0	7	80
Totals	979	79	1021	562	34	7	91	837

UPDATED
10